

BUDDHIST COMPASSION RELIEF TZU CHI FOUNDATION (SINGAPORE BRANCH)
(UEN: S93SS0148C)

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2011

Buddhist Compassion Relief Tzu Chi Foundation (Singapore Branch), thereafter called "The Foundation" was set up and registered under the Charities Act on 20.09.1993

Charity Registration Number : 1000

ROS UEN Number : S93SS0148C

IPC Number : IPC000620

Registered Address : 9, Elias Road, Singapore 519937

Board of Directors : The Board of Directors comprises the following: -

Name	Designation
1) Toh Kim Kiat	President
2) Teo Chee Seng	Secretary
3) Chang Chung Kuei-Chen	Treasurer
4) Chang Horng Lin	Member
5) Lin Pi-Yu	Member
6) Lin Su-Yin	Member
7) Ong Wee Heng	Member
8) Sim Hee Chew	Member
9) Low Swee Seh	Member

Sector Administrator : Ministry of Community Development, Youth and Sports (MCYS)

Banker : FCB, UOB

Auditor : RSM Chio Lim LLP
Public Accountants and Certified Public Accountants
Singapore

OBJECTIVES

Buddhist Compassion Relief Tzu Chi Foundation (Singapore) is founded by Dharma Master Shih Cheng Yen, based on the Buddha's teaching; "all loving and all merciful - great compassionate spirit." The Foundation's guiding principle on Charity is to **"Help The Poor and Educate The Rich 济贫教富"**

Tzu Chi's missions focus on giving material aid to the needy and inspiring love and humanity to both givers and receivers. In addition to Charity, the Foundation dedicates itself in the fields of Medicine, Education, and Environmental Protection. It also promotes humanistic values and community volunteerism. Through helping those in need, Tzu Chi volunteers take on the path of bodhisattva practices, to spread the spirit of selfless Great Love.

POLICIES

Finance & Funding

The Foundation is wholly funded by public donations. Most members would contribute their monthly donation to the Foundation through the Commissioners, who are personally commissioned by Master Cheng Yen. All donations collected by the Foundation are used according to the specified purpose for which they are given as stated by the donors, namely; Local Relief Fund, General Fund, and/or International Relief Fund (if applicable).

COMPLIANCE OF IPC GOVERNANCE EVALUATION CHECKLIST

The Foundation has fully complied with the guidelines of the Code of Governance Evaluation Checklist for the Institution of Public Character (IPC). Full checklist is available at www.charities.gov.sg

REVIEW OF FINANCIAL STATEMENT AND EXPLANATION OF MAJOR FINANCIAL TRANSACTIONS

The Foundation recorded a surplus of S\$789,219 with S\$214,957 in charitable related activities and S\$654,059 from non-charitable activities after deducting the expenditure amount of S\$79,797 for Sri Lanka Medical Mission.

Fund raising appeals during the year had generated a total amount of S\$2.56 million, of which S\$0.81 million was for General Fund, and S\$1.75 million was raised under International Relief Fund in aids of Japan Tsunami and Earthquake victims

The three (3) Fund Raising events for 2011 were:

1) Charity Fun Fair on 15-16 January 2011

The event generated net income of S\$526,775 for the administrative operation expenses and all other expenses to carry out the missions of the Foundation.

2) 2011 Japan Relief conducted from 18 March to 30 April 2011

The massive 9.0 magnitude earthquake and tsunami on March 11 killed thousands of people in Japan. Fund Raising through Street Collections, Pledge Cards and General Public / Institutional donations raised a total of S\$1.749 million. After deducting related expenditure of S\$4,787, net proceeds of S\$1.744 million was remitted to Buddhist Compassion Relief Tzu Chi Foundation Taiwan – to dispense relief aids; such as food, clothing and building material to the survivors of the disaster.

3) Donation Box in-front of the Golden Mile Complex, Beach Road

Net proceeds collected were S\$113,585 after deducting operating expenses.

STATEMENT OF ACCOUNTS

Statement of Accounts for the financial year ended 31 December 2011 is attached.

REVIEW OF YEAR 2011

STAFF

Staff is recruited locally and comprise of employees and full time volunteers.

There was none paid staff who received more than \$100,000 annual remuneration in the year of 2011.

As at 31.12.2011, the breakdown of the staff strength is as follows:

Current Designation	Number of Staff	Nationality
CEO	1	Taiwanese
Deputy CEO	3	2 Singaporean / 1 Singapore PR
Administration Manager	1	Singaporean
Head of Videography & Publication	1	Singapore PR
Senior Finance Manager	1	Taiwanese
Finance Manager	1	Singaporean
Accounts Executive	3	Singaporean
Executive Secretary	3	Singapore PR / 2 Malaysia
General Affairs Executive	2	Singaporean
Environmental Officer	1	Singaporean
HR Executive Assistant	1	Singaporean PR
Social Service Executive	2	1 Singaporean / 1 Malaysia
Executive Assistant	2	1 Singaporean / 1 Malaysia
Security Guard	1	Singaporean
Journal Editor	1	Singapore PR
Videographer Video Editor	2	Malaysian
Graphic Designer	2	1 Singaporean/ 1 Malaysian
Photographer & Documentary Executive	1	Malaysian
Translator	1	Singapore PR
Medical Consultant	1	Singaporean
Nursing Officer	1	Singaporean
Staff Nurse	2	Singaporean
General Affairs Executive Assistant	1	Singaporean
TCM Physician	1	Singaporean PR
Clinic Executive Assistant	1	Singapore PR
Clinic Administrator	1	Malaysia
Total	38	

Headcount: Employees : 33
Volunteers : 5

2011 CALENDAR OF EVENTS

Routine Events of the Month

Category	Time	Event Name
Charity	Every 3 rd day	Disbursement of Financial Assistance to Care Recipient
	Every 20-25 th day	Case Evaluation by Home Visit Cadre Volunteers
	Every 27 th day	Seed of Hope Program – Meal Coupons Distribution
	Every 1st Sunday afternoon	Voluntary Service to Sun Love Home
	Every 3rd Friday afternoon	Voluntary Service to Hospice Care Association
	Every 4th Sunday afternoon	Voluntary Service to Institute of Mental Health
	Every 2nd Tuesday morning	Voluntary Service to Kwong Wai Shiu Hospital
	Quarterly Gathering	HIV Patients – Sharing and Interaction Session
Medicine	Every Tuesday/Thursday/Saturday	Free Health Screening at Tzu Chi Free Health Screening and Medical Clinic
	Every Sunday morning	Free Medical/TCM Consultation at Redhill Clinic
	Every Quarter - Last Saturday	Blood Donation Drive at Jing Si Hall / Jurong Medical Centre
	19/3, 18/9, 17/9, 24/12	Blood Donation Drive at Senja Cashew CC
	Every last Tuesday	Blood Donation Drive at Tzu Chi Free Health Screening and Medical Clinic
	Every Last Wednesday	Blood Donation Drive at Nee Soon East CC
	Every Last Friday	Blood Donation Drive at Toa Payoh Central CC
	Every Last Thursday	Blood Donation Drive at Tampiness Central CC
Education	Every 1st Sunday morning	Tzu Chi Parent - Child Bonding Class (P1-P6)
	Every 4th Sunday morning	Tzu Chi Teenager's Class
	Every Monday	Tzu Chi Great Love Mothers Nurturing Class
	Every Wednesday	Jing Si Aphorism Story Telling at Mee Toh Primary School
	Every Wednesday	Jing Si Aphorism Story Telling at Maha Bodhi Primary School
	Every Thursday	Jing Si Aphorism Story Telling at Ai Tong Primary School
Continuing Education/ Humanitarian Culture	Every Tuesday evening	Chinese Calligraphy Class
	Every Friday evening	Chinese Ink Painting Class
	Every Monday/Wednesday evening	Gu Zheng Class (Elementary/Advanced)
	Every Monday evening	Sign Language Class
	Every Tuesday/Wednesday evening	Yoga Class (Elementary 1 / 2)
	Every Thursday morning / evening	Yoga Class (mix / advanced)
	Every Tuesday/Wednesday morning	Tai Ji Quan Class
	Every Thursday evening	Photography Class (Elementary)
	Every Tuesday/Wednesday evening	Photography Class (advanced)
	Every Monday afternoon	Sign Language Class
	Every Monday/Thursday afternoon	Flower Arrangement Class
	Every Friday Afternoon	Plain Art Class
Every Wednesday / Thursday evening	Arts of Pressed Flower Class (Mix)	
Community Recycling	Every 2nd Sunday morning	Eco Awareness and Recycling Activities at 19 community recycling points
Volunteer Training and Sharing Session	Every 1st Saturday afternoon	English Sharing Session
	Every 1 st Saturday evening	Cadre Volunteers Sharing Session
	Every 1 st Friday	Humanity Volunteers' Sharing Session
	Every 2nd Saturday afternoon	Educational Group Sharing Session
	Every 2nd Saturday evening	Monthly Sharing Session for Volunteer and General Public
	Every 2nd Wednesday afternoon	Daytime Sharing Session
	Every Quarterly	Attachement Commissioner cum New Volunteer Training Session
	Every Quarterly	Trainee Commissioner Training Session
	Alternate Month Every 3 rd Saturday	Tzu Chi Collegiate Youth Association Sharing Session
	Every Saturday Morning	Volunteers Morning Assembly via Videoconference with Master Cheng Yen

2011 CALENDAR OF EVENTS

Major Events

Month	Day	Event
January	15-16	Tzu Chi Great Love Charity Fair
	23	2010 Year End Care Recipients Distribution Day (Charity)
February	2	Trainee Commissioners Training at Jing Si Hall (1st Intake)
	25-27	Promote Eco Awareness and Eco Products at NATAS Fair
March	18-20	1st Overseas Medical Mission at Ratnapura, Sri Lanka
	20	Attachement Commissioners Training Course (1st Intake)
	20	New Volunteer Training Course (1st Intake)
	25	Gathering and Sharing Session for Local Entrepreneur Volunteers
	18Mar-30 April	HELP JAPAN WITH LOVE- Fund Raising Project
April	8-11	Local Entrepreneurs Retreat Camp in Taiwan
	16	Recycling Volunteers Gathering and Sharing Session
	17	New Volunteers Training (English Course / 2nd Intake)
	26	Tzu Chi 45th Anniversary Prayer Service & Sharing Session
May	8	Tzu Chi 45th Anniversary cum Buddha Day Ceremony
	21	Continuing Education Center End-of-Term 1 Exhibition
June	19	Trainee Commissioners Training at Jing Si Hall (2nd Intake)
July	3	Free Health Screening at Yu Hua Community Centre
	14	Daai Nite at Kreta Ayer Theatre
	17	Attachment Commissioners Training Course (2nd Intake)
	30-31	New Volunteers Training Course (3rd Intake) Tzu Chi Youth Cadre Camp
August	6-11	Tzu Chi Global Officers Training Camp in Taiwan
	26-28	Promote Eco Awareness and Eco Products at NATAS Fair
	30	Charity Home Visits Training Course (1st Intake)
September	4	Mid Autumn Care Recipients Distribution Day (Charity)
	9-13	Global Tzu Chi International Medical Association (TIMA) Annual Convention in Taiwan
	18	Trainee Commissioners Training at Jing Si Hall (3rd Intake)
October	14-16	2nd Overseas Medical Mission at Ratnapura, Sri Lanka
	16	Attachment Commissioners Training Course (3rd Intake)
	29	New Volunteers Training Course (English Course /4th Intake) Continuing Education Center End-of-Term 2 Exhibition
November	4-6	Local Entrepreneurs Retreat Camp in Taiwan
	14-19	Global Volunteers Training Retreat and Certification of Commissioners in Taiwan
	27	Tzu Chi Teenagers' Camp
	20	Trainee Commissioners Training at Jing Si Hall (4th Intake)
December	17-18	"Seeds of Hope" Bursary Presentation Ceremony
	18	Attachment Commissioners Training Course (4th Intake)
	23-28	New Volunteers Training Course (5th Intake) Global Tzu Chi Collegiate Youth (Tzu Ching) Retreat Camp in Taiwan

FUTURE PLANS AND COMMITMENTS

CHARITY MISSION

A) The "Seeds of Hope" Program (SOH)

The program was launched in June 2009 to provide financial assistance in terms of transport concession vouchers and meal coupons to needy students. Currently, the program assisted 56 secondary schools, 19 primary schools, 2 ITE and 8 Children's Home reaching out to more than 3700 students with a total amount of S\$1.06 million.

Since 2011, we have invited participating schools to refer to us needy families that might require further financial assistance. Home visits and assessments were then conducted by our charity section cadre volunteers to render assistance according to their needs and requirements.

For year 2012, we estimated that there will be a total of 3,700 students benefiting from the program and expenditure would be at S\$1.63 million.

B) Financial Assistance and Befriending Care Services

We are working closely with the government and non-government parties involving in providing relief to the poor and needy, be it financial assistance or befriending supports. Financial assistance comprises of monetary for living and education expenses, and medical which include HAART medication (for HIV patients), dialysis treatment assistance, DRC fee subsidy assistance, medical transportation assistance, non standard medical items (diapers, milk, stoma bag etc) assistance to home patients.

Every month, our volunteers provide regular befriending services at 3 different organizations (HCA Hospice Care, SunLove Home, IMH) conducting programs, such as hair-cutting, group exercises and games to interact with residents.

Annual New Year and Mid-Autumn Distribution Day are conducted for all care recipients. Other gathering events are also planned for our recipients four to six times a year.

Regular training sessions are conducted for home visit volunteers to enhance their case assessment ability and befriending skills.

C) NEW PROJECTS

C1. Prison Aftercare Service

Prison Aftercare Program is to provide interim financial assistance to inmates' family during their incarceration as well as to ex-offenders upon their release.

C2. Partnership with Community Agencies

To partner with Community Development Council (CDC), Chinese Development Assistance Council (CDAC), and Family Service Center (FSC) to render monetary relief to disadvantaged families and with public hospitals (TTSH, NUH, SGH, CGH, KTP) to provide both medical and monetary reliefs to needy patients.

We estimated that a total sum of S\$1.5 million will be needed in year 2012 for the above integrated services; item (B) and (C).

MEDICAL BACKGROUND

Due to the costly healthcare, middle and low income groups often face difficulty paying for medical treatment and some rather delay getting treated. Regular health checks are thus crucial in improving disease detection and prevention. In year 2007 and 2010, with the support of the local MP and grass-root leaders, our Foundation set up 2 free medical clinics at Block 90, Redhill Close, #01-1400 and Blk 328, Jurong East St 31, #01-138 respectively.

OUR CLINICS

1. Tzu Chi Free Medical Clinic (Redhill)

Free Clinic Services:

- General Medicine
- Traditional Chinese Medical Clinic
- Free dental Services

Community Services

- Collaborate with National University of Singapore- School of Medicine, medical students and TIMA members for monthly home medical services such as medication review and medical assessment. Patients in need for medical services will be referred to Tzu Chi Free Medical Clinic (Redhill) for further treatment.

Our Future Plan

- To expand Traditional Chinese Medical Clinic operating days from weekdays to every weekends.

2. Tzu Chi Health Screening and Medical Clinic (Jurong East):

- Target Health Screening
- General Medicine Services
- Free Home Medical and Nursing Services
- Free Dental Services

Community Services

- Continue to work closely with Singapore Red Cross to organize community blood donation drives to meet local blood demand.
- Collaborate with National University Hospital-Agency for Integrated Care for home medical and home nursing services.

Our Future Plan

- Collaborate with National Kidney Foundation, South West Community District Centre, and Welfare organizations to serve the poor for free dental services.